

SUMMER MEAL PROGRAMS

Using the Summer Meal Program Templates for Congregate Sites

Thank you for helping promote the [Summer Meal Program](#) in Texas! These customizable templates make sharing information with families and communities easy for your sites. We have included creative ways to use these templates, such as sharing menus, meal site information, and much more!

Customize the Content

Edit meal names, ingredients, and instructions to match your site's menu. Add site information, dates, and mealtimes to keep families informed. After editing, print copies to display or share digital versions (export as PDF, PNG, or JPG) online.

Creative Ways to Use These Templates

Display at Meal Sites

- Post weekly menus at entrance areas.
- Use to create meal prep instructions for staff and volunteers.
- Directional signage and site instructions

Community Outreach - Share your site information with printed copies or digitally!

- Schools, libraries, parks, and community centers
- Grocery stores, churches, and local businesses
- Doctor's offices and childcare centers

Social Media & Digital Sharing

- Post daily, weekly, or monthly menus.
- Post the flyer on your website, newsletters, and social media platforms.
- Email or text the flyer to families and community partners.



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Directions and Requirements

Directions

1. Save a copy of this file on your computer.
2. Use the templates provided on the following pages. If needed, you may reference the examples for ideas or further guidance. Each site is unique, so be sure to customize them to your needs while still following the requirements listed below.
3. Sizing adjustments to logos, icons, or graphics should be made using only the corner anchor points to keep items proportional. *Glows, drop shadows, or other special effects should not be applied to any assets in these templates, specifically logos.*
4. The provided templates are set up for legibility. If adjustments are made when customizing, please ensure they are easy to read. Busy background photos and patterns may cause the signage to be hard to read for some people. A general guideline is to use darker colors for text and important information on a light background.

Requirements

The following items are already included on the templates and ***must not be altered or removed***:

1. All templates must display the Summer Meal Programs logo.
2. All templates must display Texas Department of Agriculture logo.
3. All templates must display the USDA funding statement.

Important:

Only templates dedicated to your site type (congregate vs. non-congregate) can be utilized. Do not use templates for other types of sites.



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**SUMMER
MEAL
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June 2026 Menu

Location: 1234 Street Number | Hours: 8am-4pm

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



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**SUMMER
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July 2026 Menu

Location: 1234 Street Number | Hours: 8am-4pm

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



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August 2026 Menu

Location: 1234 Street Number | Hours: 8am-4pm

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



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